

## **DRAFT AGENDA**

### **PERFORMANCE REVIEW AND SCRUTINY COMMITTEE**

#### **DEVELOPMENT DAY (DAY AND DATE & VENUE TO BE CONFIRMED)**

Proposed Facilitators – CIPFA – previous experience in delivering scrutiny training for councils

**10.00 Welcome, introductions and opening remarks – Ian Ross – Chair**

**10.15 Strategic (National) Policy Context (60 mins)**

- Accounts Commission, Audit Scotland, Local Area Network, Assurance and Improvement Plans
- Police and Fire Reform Act 2012
- Benchmarking – LGBF and benchmarking context
- Single Outcome Agreement

**11.15 Tea/Coffee**

**11.30 The Role of the PRS Committee (45 mins)**

- What is the Committee seeking to achieve?
- What are the performance measures?
- How do you assess effectiveness?
- What level of engagement internal/external does there need to be?

**12.15 Working with other Committees (45 mins)**

How does Committee work in conjunction with:

- Policy and Resources Committee
- Audit Committee
- Service Committees
- Area Committees
- Community Planning

**13.00 Lunch (45 mins)**

**13.45 The 2014-15 Committee Plan (45 mins)**

See attached draft programme

**14.00 Working Together As The PRS Committee (45 mins)**

How do you operate?

Collective responsibility to reach a view on effectiveness  
Your skills and your development needs

**15.15 Tea/Coffee**

**15.30 A Year In the Life Of the PRS Committee (30 mins)**

What do you expect to see at each meeting?

- August
- November
- February
- May